

**Franklin Public Library
Personnel Committee Minutes
January 15th, 2022**

Minutes

I. **Call to Order:** RB called the meeting to order at 7:22am. RB, MI, and JW were in attendance.

II. **Approval of Minutes from the January 3rd, 2022 Personnel Committee Meeting:** MI moved to approve the minutes from the January 3rd, 2022 Personnel Committee Meeting; RB seconded. Motion carried.

III. **Discussion of Library Director Job Description:** The Personnel Committee reviewed the proposed job description submitted by JL and several other job descriptions submitted by MCFLS library directors. Changes were made, primarily to make the document more concise.

IV. **Upcoming Meetings:** January 24th at 5:00pm.

V. **Adjournment:** RB moved to adjourn the meeting at 7:55am. MI seconded. Motion carried.

Respectfully submitted, Maria Imp, Library Board President

Approved January 24, 2022